
Madeleine McKean

Student of Hospitality and Event Management

1208 W Elizabeth St Apt 208E

Fort Collins, CO 80521

(720) 544 9345

maddieannemckean@icloud.com

<https://www.linkedin.com/in/madeleine-mckean-4250a623b/>

SKILLS

Event Planning, Time-Management, Adaptability, Customer Service, Teamwork, Inventory, Multitasking, Excel, POS Systems

WORK EXPERIENCE

Biscuits and Berries Catering Co - *Server*

June 2023- PRESENT

14818 W 6th Ave #6a, Golden, CO 80401

(303) 277-9677

Supervisor: Nicole Jacobs

- Provides clients with excellent customer service throughout events
- Assists with set up and tear down of event spaces
- Assists in training new employees
- Run buffets and assists with plated service

Walgreens, Lakewood CO - *Cashier*

May 2022 - August 2022

12880 W Alameda Pkwy, Lakewood, CO 80228

(303) 457-5145

Supervisor: Joel Nelson

- Run a cash register
- Assists with photo counter duties
- Record new and existing inventory
- Assist with receiving and unloading delivery trucks

Ace Hardware, Lakewood CO - *Cashier*

May 2021 - August 2021

12035 W Alameda Pkwy, Lakewood, CO 80228

(303) 988-1883

Owner: Todd Erwin

-
- Run cash register/count drawers
 - Issue fishing licenses
 - Assist with stocking shelves and loading customers cars

Big Tool Box, Centennial CO - *Cashier*

May 2020 - August 2020

8080 S Holly St, Centennial, CO 80122

(303) 779-8822

Supervisor: Jamie Wheeler

- Run a cash register/count drawers
- Assist with loading customers cars

ADDITIONAL EXPERIENCE

- Head of the event planning department for the CSU spring 2026 hospitality and event management capstone
- Part of the food and beverage team for the hospitality and event management 2025 tailgate
- Part of Gifford Catering and Cafe team Fall 2025
- Volunteer at the Fall 2024 and Fall 2025 hospitality and event management capstone events
- Volunteer at the Foco Cafe in 2024

EDUCATION

Colorado State University, Fort Collins CO - *Hospitality and Event Management - 3.72 GPA*

January 2023 - May 2026 (projected)

Projected to graduate with a bachelors of science in May 2026. Will be graduating with a degree in Hospitality and Event management and minors in business administration and real estate.

Denison University, Granville OH - *General Studies*

August 2022 - December 2022

CERTIFICATIONS

TIPS CERTIFICATION

SERVESAFE FOOD HANDLERS CERTIFICATION